

FmHA AN 2000 (1951)

October 27, 1989

SUBJECT: Salary Offset Action

TO: State Directors

PURPOSE/INTENDED ACTION:

This Administrative Notice (AN) is issued to emphasize the established timetable for initiating salary offset. The intended outcome is to have State Offices proceed with salary offset activity on those borrowers recommended for offset.

COMPARISON WITH PREVIOUS AN:

No previous ANs have been issued on this subject.

IMPLEMENTATION RESPONSIBILITIES:

Attached is a list of those borrowers in your State who were recommended for salary offset from the May 1989, computer match or through other servicing actions. The list reflects the status of any activity relating to these recommendations.

FmHA Instruction 1951-C §1951.111(d)(1) states, "After the Certifying Official determines that collection by salary offset is feasible, FmHA Guide Letter 1951-C-4 should be sent within 15 calendar days after that determination." FmHA Form Letter 1951-6, certifying the debt and requesting offset from the employing agency, is to be sent at least 30 days after Guide Letter 1951-C-4 is received by the borrower unless a hearing has been requested (see §1951.111(h)(1)). The debtor and employer notification process should have been completed in September.

Some States have failed to move expeditiously to initiate salary offset when appropriate. State Directors shall see that the appropriate letters are

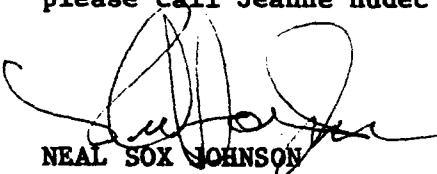
EXPIRATION DATE: December 31, 1989

FILING INSTRUCTION: Preceding FmHA
Instruction 1951-C



prepared, signed by you as the certifying official, and sent out per FmHA Instruction 1951-C by November 8, 1989. The monthly salary offset activity report due November 10, 1989, should report activity on all the borrowers listed on the attached printout.

If there are any questions concerning the salary offset program or procedures, please call Jeanne Hudec at FTS 382-8356 or (202) 382-8356.



NEAL SOX JOHNSON
Acting Administrator

Attachment for State Directors only